AN ABSTRACT OF THE Regulations and Statutes OF THE CHARITY-SCHOOL, ORPHAN-HOSPITAL and WORKHOUSE at *Edinburgh.*

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THE *Preamble to Subſcriptions* for a CHARITY-SCHOOL, ORPHAN-HOSPITAL and WORKHOUSE at *Edinburgh*, and Seal of Cauſe or Power of Incorporation, being *fundamental Rules* ſo far as the ſame goes, and already printed in the Account of the Riſe, Progreſs, Management and State of the foreſaid Hoſpital *Anno* 1735; the ſame is not here printed, but referred to. And the Manner of Election of the GOVERNORS is there laid

down, and any Nine of them is a *Quorum*; and they have Power to chuſe their own *Preſes*, *Treaſurer*, *Accomptant*, *Comptroller* and *Clerk*, all to continue for one Year only, unleſs they ſhall be of new elected. And theſe *Governors* are to *meet* in *Edinburgh* the third *Fridays* of *January*, *April*, *June* and *October* yearly, at Three of the Clock Afternoon, and oftner as they ſhall be advertiſed by Order of the Preſes or Treaſurer; and that within the Hall of the Society in *Scotland* for Chriſtian Knowledge, until they be provided of another Place. At their ſaid Meeting in *January* yearly, they are to make *Choice* of Fifteen of the Governors to be MANAGERS and OVERSEERS of the foreſaid School, Hoſpital and Workhouſe, to continue for one Year; and at the Beginning of every Year a Third of them at leaſt to go off, and as many new Ones are to be elected in their Room; and the old Managers and Overſeers are to prepare a Liſt accordingly: But the Governors are free to alter the ſaid Liſt, or add thereto, as they think fit; and all the Governors and Managers, with the Treaſurer, Comptroller and Accomptant, are to ſerve *gratis*.

2. That all Sums ſigned for, or given in for the Uſe of this Hoſpital, not otherwiſe determined by the CONTRIBUTERS themſelves at ſigning or paying in, are declared to belong to the **Stock**; and in Time coming after the Date hereof, unleſs the Donor and Mortifier appoint otherwiſe at ſubſcribing or paying in, every Donation of Twenty Shillings *Sterling* or above at one Time ſhall go to Stock: But

all

all *Sums below* that ſhall be booked and placed to go to the daily *Maintenance* of this School, Hoſpital and Workhouſe. And it is hereby provided and expreſly declared, That it ſhall *not be lawful* to the GOVERNORS and OVERSEERS, or any concerned in the Management, *to diminiſh the Capital Stock*, that is or ſhall be contributed, ſigned for, or mortified; but, in caſe of extreme Neceſſity, the Governors at a general Meeting, a double Quorum being preſent, may *apply to the Lords of Seſſion* for Liberty to uplift and diſpoſe upon ſuch a Part of the Stock as their Lordſhips ſhall find needful for that Emergent.

3. The MANAGERS and OVERSEERS ſhall meet in the foreſaid Hall the *third* Thurſday *of every Month*, at Three of the Clock in the Afternoon, and oftner if needful, they always being duly advertiſed thereof, and any *Three* to be a *Quorum*: And they are to look out for a convenient Houſe for the Accommodation of the Hoſpital, and *propoſe* fit *Perſons* to the Governors, to be *Maſters*, *Miſtreſſes*, *Servants*, and other *Officers* needful for the ſaid School, Hoſpital and Workhouſe; and to propoſe what *Fees* they ſhould have, and what *Children* are to be maintained therein, alſo what *Work* is to be aſſigned to them.

4. The MANAGERS and OVERSEERS are to take *Care* the Rules of the Hoſpital be obſerved by all concerned; and to inſpect the foreſaid School, Hoſpital and Workhouſe from Time to Time: Enquire concerning the Carriage, Diligence, Faithfulneſs and Converſation

of the Maſters, Miſtreſſes, Servants, Officers and Children in the foreſaid School, Hoſpital and Workhouſe; preſcribe their ſeveral Stations and Work; and give Orders about their Lodging, Diet, Clothes, and Chriſtian Inſtruction and Education, and learning them Manufacture, ſuch as Linen and Woolen, or either of them, in all Things according to the Direction of the Governors, and in Terms of the foreſaid Preamble: And the Managers and Overſeers are to employ fit Perſons to furniſh Victuals and other Neceſſaries for the ſaid Hoſpital, and make the ſame ready: And the foreſaid Managers and Overſeers are for Faults to reprove, admoniſh, or ſuſpend theſe concerned in the foreſaid Hoſpital and Workhouſe, as they ſee Cauſe; or refer to the Governors for further Puniſhment: And the Managers and Overſeers are to receive in Overtures from any Contributer, and give their Opinion thereupon for remeiding what may be found wrong, and propoſe the ſame to the Governors, and to have Power to execute all the Orders thereof from Time to Time.

5. The MANAGERS and OVERSEERS are to take ſpecial Care of uſing proper Means for increaſing the **Funds** of the foreſaid School, Hoſpital and Workhouſe, and for the right and timeous ſecuring what is or ſhall be given or mortified for Stock thereto *upon Intereſt*; and not to **lend** any, unleſs **three reſponſal Perſons** at leaſt be bound conjunctly and ſeverally for the ſame, which is not to be done at the firſt Propoſal, but ly under Conſideration till another

ther Meeting, to which all the Managers and Overſeers in Town are to be ſummoned; and none to be lent, but when there are Five of the Managers preſent, which is to be done by billoting. And they are to ſee that due Care be taken to have the *Intereſt* thereof punctually paid, and never to lay out any on *heritable Security*, but by Advice of a Meeting of the Governors; and a regular **Book** is to be kept for the Stock and Intereſt thereof.

6. The MANAGERS and OVERSEERS, and TREASURER are to receive in *Donations*, *Collections*, *Contributions* and *Mortifications*, either in Money, Bills, Bonds, Aſſignations, Diſpoſitions or other Security; and any impowered by them, or the Treaſurer, are to receive Meal, Beer, Ale, Fleſh, Fiſh, Butter, Cheeſe, Cloth or Clothes, Lint, Linen, Muſlin, Shifts, Stockings, Shoes, Cravats, Blankets, Sheets, Table-clothes, Napkins, Houſhold-pleniſhing, Labour or Service in Building or Upholding of the Hoſpital, and all other Neceſſaries whatſomever that may in any reſpect be uſeful to the ſaid Hoſpital, and keep an **exact Account** of what is received in a Book, and from whom, and in an Alphabetical Manner and Order, to be ſeen by any who pleaſe to inſpect the ſame; and another Book to be kept for what is received for the **Product** of the *Hoſpital* and *Workhouſe*, when, for what, and from whom.

7. That alſo a *Book* be kept for ſuch Sums of Money and other Things as charitable Perſons ſhall give in for the **daily Maintenance**

of the foreſaid School and Hoſpital; which Book is to contain alſo the Annualrents coming in, from whom it is received, and to whom paid out, Time and Occaſion thereof; and the GOVERNORS and MANAGERS are to take Care that the **Will** of the DONORS be ſtrictly obſerved.

8. The TREASURER and MANAGERS are impowered to appoint proper Perſons to buy and *furniſh Victuals* and other Neceſſaries for the Hoſpital; and to receive in, and keep, the Baxters, Brewers, Fleſhers, Clothing, Tradeſmen and others their ACCOUNTS diſtinctly; and they are to be *quarterly examined* by the Comptroller and Accomptant, and compared with the Vouchers thereof, at the Sight of the Managers and Overſeers; and, being ſigned by their Preſes, Treaſurer, Comptroller and Accomptant, are to be laid before the GOVERNORS, at their Quarterly Meetings above-mentioned; and, if approven, are thereafter to be booked *and made patent*, that all and every one of the Contributers, their Heirs and Succeſſors, may have Acceſs to ſee what Sums of Money, or other Things that are or ſhall be received for the Uſe of the foreſaid School and Hoſpital from Time to Time, have been laid out, and how, and to underſtand the Management thereof: And, in caſe of **Miſapplication**, theſe guilty may be **proſecuted**, in order to have the ſame recovered to the ſaid School, Hoſpital and Workhouſe, and the Perſons guilty **puniſhed**.

9. Exact **Minutes** are to be kept of the whole Procedure, Orders and Management of the

the Governors and Managers and Overſeers, each of them apart; and, after reading in a poſterior Meeting, the ſame are to be recorded, and ſigned by the Preſes of each *Sederunt* or Clerk.

10. The *Chief Maſter* of this School, Hoſpital and Workhouſe (who is to be a Perſon of exemplary Piety, Gravity and Prudence, and fit for that Station) is to have the *Overſight* and *Care* of the Fabrick of the Houſe, and all that is within the ſame; and to rule over the *Servants*, *Officers* and *Male-children*; and ſee that every one do their Part, riſe before Six of the Clock in the Morning, from the 1ſt of *March* to the 1ſt of *October*, for the Summer-ſeaſon; and conveen for the Worſhip of God, by Prayer, reading the Scripture, and ſinging Pſalms, within an Hour thereafter; and the ſame Duty again at Eight in the Evening: And that they be in their Beds betwixt Eight and Nine at Night. And, from the Firſt of *October* to the Firſt of *March*, to riſe at Seven in the Morning, and conveen for the Worſhip of God as above within an Hour thereafter, and go to Bed betwixt Eight and Nine at Night. He is alſo to teach all in the Houſe the Principles of the Holy, Chriſtian, Reformed, Proteſtant Religion; and, upon the LORD's Day, he is to take Care that all in the Hoſpital, after Family-Worſhip in the Morning is over, go regularly to *Church*, and decently join in the publick Worſhip of God there; and, about an Hour after the publick Worſhip is over in the Church, he is to call thoſe in the Hoſpital together, and *catechize* them;

them; and, once every Year, to go regularly over, firſt, the *Leſſer Catechiſm* of this Church with ſome Explication thereof, and next, the *Larger Catechiſm*; and, when that is done, to read over the *Confeſſion of Faith* to them; and laſtly, the *Sum of Saving Knowledge*, printed in with the ſaid Confeſſion; and to call for Notes of Lecture and Sermons; and he is to ſee that none of the Children, either Male or Female, be allowed to go out of the ſaid Hoſpital on the Sabbath-day, unleſs it be upon ſome extraordinary Occaſion, and with Leave of the Maſter or Miſtreſs. And the foreſaid Chief Maſter is to be accountable to the OVERSEERS for his Management in his Truſt. And the young Ones are upon the Week-days to be allowed ſome Time to be taught to read *Engliſh*, Writing, Arithmetick, and the Common Tunes ſung in the Churches; and ſee that even the young Ones be employed Part of the Day in ſome Manufacture, as appointed by the Managers and Overſeers; and that he *puniſh* ſuch as ſhall be found guilty of Vice of whatſomever Sort, and Idleneſs; and encourage the Exerciſe of Religion and Virtue; and keep good Order in the School, Hoſpital and Workhouſe. And none are allowed to chaſtiſe any of the *Boys* therein, but by the Maſter's Direction: And all Complaints againſt any of them are to be made firſt to him; and, when he is not in Caſe to reform Abuſes, he is to acquaint the TREASURER, who, if he find it needful, is to lay the Matter before the MANAGERS and OVERSEERS, that they may do therein

therein as they ſee Cauſe; and the Boys and Girls are to be kept *ſeparate* as much as poſſible on all Occaſions, in different Houſes, ſo that there may be no Intercourſe betwixt them.

11. The *Miſtreſs* or Houſe-keeper is to be a Perſon of exemplary Piety and Virtue, knowing how to manage the Affairs of a Family frugally and with Diſcretion: And ſhe is to have the *Charge* of all the **Pleniſhing** and **Houſhold-Furniture** in the Hoſpital, which is to be delivered to her according to an Inventary to be recorded in a Book; and, as **New Things** ſhall be bought or brought to the Hoſpital, the ſame are to be added, and ſhe to have a Copy thereof. And ſhe is to have the Command of the *Women-ſervants* and *Female-children*, and ſee that the Meat and Drink be wholſom, and right prepared, and ſeaſonably given; that the Houſe and whole *Beds* therein be clean, the Bed-clothes, Linen, Veſſels and other Things within the Hoſpital kept in Order; and that none of the Children be ſuffered to be naſty in their Clothes or otherwiſe; and all of them are in theſe Things to be ſubmiſſive and obedient to her. And, when any of the *Girls* are guilty of Faults or Misbehaviour, ſhe is to reprove and correct them according to the Demerit of the Fault; and, when ſhe is not in Caſe to reform Abuſes, ſhe is to complain to the TREASURER or weekly VISITORS, or any of them.

12. That one or more of the MANAGERS as **Viſitors** by Turns go once in the Week, or oftner as they ſhall think fit, to the School, Hoſpital and Workhouſe, and call together all therein,

therein, and ſee who is abſent, and *enquire* at theſe preſent, if there be any *Complaints*, take a Note thereof, and lay the ſame before the next Meeting of the Managers and Overſeers: And they are alſo to enquire into the *Diet*, *Clothing*, and every Thing elſe therein.

13. The MANAGERS are frequently *to conſider the State* of the **Funds** of this School, Hoſpital and Workhouſe, and Amount of the yearly **Expence** of the ſame, and lay it before the GOVERNORS at their Meeting in *October*; and the *Managers* and Overſeers ſhall *give in* the *Names* of ſuch Boys and Girls as are **applying to be taken in**, with proper Certificates of their Age, and diſtinct Account of their Circumſtances, with the Names of ſuch as are to **go out** in *April* and *October* for each Half-year, that it may be determined how many are to be taken in: But none under the Age of Six, nor above Twelve Years, are to be received into this School and Hoſpital; and they are to remain in the ſaid Hoſpital till they attain to the Age of Twenty one Years, unleſs the Managers think fit to let them go out ſooner. And none who ſhall be found by the Managers and Overſeers to have any **infectious Diſeaſe** are to be continued therein, leſt others be ſmitten thereby; and none are to have *a Vote* in the taking in of any Maſter, Miſtreſs, Servant or Child into the Hoſpital, except ſuch as have firſt contributed to the Funds thereof, to the Value of One Pound *Sterling* at leaſt.

14. That the GOVERNORS of this School, Hoſpital and Workhouſe are willing to receive

receive thereinto ſuch healthy Children, as are found, and approven of by them, to be inſtructed in Schooling and Manufacture, upon paying in *Five Pounds* Sterling per *Advance* for each of them yearly at their Entry, and ſo forth in the firſt Month of every new Year during their Continuance in the ſaid Hoſpital, beſides furniſhing themſelves with Clothes, Linens and Shoes of the ſame Sort and Colour with the other Children in the Hoſpital, to avoid any Diſtinction. And all the Product of Manufactory therein, wrought by the Maſter, Miſtreſs, Servants, Children and others, are to be diſpoſed of as the Revenue of the ſaid Hoſpital.

Theſe REGULATIONS are agreed unto for the *Interim*; but if, upon Experience, Alterations or Additions ſhall be found neceſſary, the ſame are to be propoſed as an *Overture* to a quarterly Meeting of the Governors, and, being read, may ly under Conſideration until another quarterly Meeting, to be then agreed to, or not, as they ſhall ſee Cauſe.

Additional Rules, Explications, &c.

THis HOSPITAL being, ſince compiling the foregoing Rules, legally erected by the Honourable Magiſtrates and Town-Council of *Edinburgh*; Their SEAL OF CAUSE, authoriſing the ſame, is to be obſerved as a *Foundation-Rule*, in ſo far as the Seal of Cauſe goes; and nothing is to be enacted or done inconſiſtent with it. And the Governors being, by the foreſaid Seal of Cauſe, impowered to make By-Laws and Regulations,

tions, or alter theſe already made, and the foreſaid Hoſpital being now poſſeſt of a convenient Houſe of their own, and a Maſter, a Miſtreſs and ſettled Servants, and a competent Number of Children taken in and ſet to Work, according to the former Regulations and Seal of Cauſe; theſe *Additions* and *Explications* following are agreed unto, *viz.*

That the MANAGERS and OVERSEERS ſhall, for the more eaſy and regular Diſpatch of the Affairs of this Hoſpital and Workhouſe, claſs themſelves into **Three different Committees**, for their more narrow and frequent enquiring into their Affairs, and carrying on what is intruſted to them, and preparing Buſineſs for the Meetings of the foreſaid Managers, to wit,

One *Committee for the Writs* and Securities of the Hoſpital, Accounts, Books, Law-Affairs, and more ſpecial Execution of the Regulations 5, 6, 7, 8, 9 and 13.

A ſecond *Committee for the Affairs within the Hoſpital*, and Inſpection of thoſe therein, their Diet, Clothes, Pleniſhing of the Hoſpital, and other Neceſſaries, according to Regulations 4, 10, 11, 12 and 14. and for carrying on the Building, and keeping the ſame in good Repair and Order.

A third *Committee for Manufacture*, *Paul's* Work, Materials and Inſtruments belonging thereto, furniſhing what is neceſſary, keeping the Houſes in Repair and good Order, for Inſpection of the Servants in *Paul's* Work, and Children imployed therein, and diſpoſing of the Produce thereof according to Rule 6th, and keeping the

Work,

Children to their reſpective Buſineſſes, and putting them to Service or Apprenticeſhips, agreeable to the Preamble, Seal of Cauſe and Rules already eſtabliſhed. And, in caſe of Removal of any Servant concerned in the Hoſpital and Workhouſe, the MANAGERS are impowered, in the Intervals of the General Meetings of the Governors, to put others in their Place, but with no higher Encouragement than thoſe removed had, without Advice of the General Meeting; and to employ all neceſſary Servants as the Work increaſes. And the foreſaid *Committees* are *to receive Directions* from the Managers, and make their *Reports* to them, who are quarterly to lay the Minutes of their Tranſactions before the general Meeting, to be inſpected, approven or diſapproven by them, as they ſee Cauſe. And 'tis further propoſed, That the *Comptroller* and *Accomptant* for hereafter have a Voice in all the Meetings and Proceedings of the *Managers*.

That the *Managers* ſhall take Trial of the bodily Conſtitution, Temper and Genius of the Children in the Hoſpital, and ſuch as ſhall be offered to be received therein, and *diſpoſe* of them to ſuch *Buſineſs and Trades*, within or without the Hoſpital or Workhouſe, as ſhall be judged moſt proper by the Managers, who are hereby impowered to *enter into Contracts* or Agreements for the Diſpoſal of them accordingly.

That as to the 5th Rule, concerning the *lending-out* and ſecuring of the Hoſpital's *Stock*, the ſame continue in Force as it ſtands; with this Alteration, That none of the GOVERNORS,

nor

nor any imployed in or about the Hoſpital or Workhouſe, and Affairs thereof, have any of the Funds of the ſame lent to them, nor they received as *Obligants*, *Co-obligants* or *Cautioners* thereof or any Part thereof: And that the MANAGERS *may lend on moveable Security* to two or three or more reſponſal Perſons as they judge ſufficient.

And, for Explication of the 13th Rule, it is to be underſtood, That it is in the *Governors Power to diſmiſs* the Children in the Hoſpital or Workhouſe, at any Time within the Age of 21 Years if they ſee Cauſe, or get them otherwiſe provided in a Livelyhood.

That in Explication of the 14th Rule, and farther extending the ſame for encouraging charitable Perſons to give in Sums or Mortifications to this Hoſpital, it is hereby declared, That ſuch as ſhall mortify or pay in for the Uſe of this Hoſpital 100 *L. Sterling*, or as much as will yield 5 *L. Sterling* yearly thereto, ſhall have Right to preſent a Boy or Girl to be maintained and taught in in the foreſaid Hoſpital, the Perſon to be preſented being of proper ſound Conſtitution, and ſubject to the Rules of the Hoſpital: And this notwithſtanding of a greaterSum in the foreſaid Rule; it being now found by Experience, that the above Sum may maintain One in Bed-clothes and Diet in the foreſaid Hoſpital. And, if any Perſon pleaſe to give in *per* Advance 4 *L.* 10 *ſh. Sterling*, the Governors are willing to receive in a Boy or Girl into the Hoſpital for that Year upon the Terms above-mention'd, it being judg'd this Sum is equal to 5 *L.* by way of perpetual Mortification.

FINIS.